

# DP Financial & Tax, Inc.

Ph: 918.392.7879 Fax: 918.392.7079

## 2014 Rental Worksheet

|                                 | Property A | Property B | Property C |
|---------------------------------|------------|------------|------------|
| Property Address                |            |            |            |
| City and State                  |            |            |            |
| Royalty or Residential          |            |            |            |
| Days of Personal Use            |            |            |            |
| Date placed in service          |            |            |            |
| Hours Spent Personally Managing |            |            |            |
| Rents received                  | \$         | \$         | \$         |
| <b>Expenses</b>                 |            |            |            |
| Advertising                     | \$         | \$         | \$         |
| Cleaning and maintenance        | \$         | \$         | \$         |
| Commissions                     | \$         | \$         | \$         |
| Insurance                       | \$         | \$         | \$         |
| Legal and prof. Fees            | \$         | \$         | \$         |
| Management fees                 | \$         | \$         | \$         |
| Mortgage Interest               | \$         | \$         | \$         |
| Mortgage Principal Pmts         | \$         | \$         | \$         |
| Other interest                  | \$         | \$         | \$         |
| Repairs                         | \$         | \$         | \$         |
| Supplies                        | \$         | \$         | \$         |
| Taxes                           | \$         | \$         | \$         |
| Utilities                       | \$         | \$         | \$         |
| Other (list)                    | \$         | \$         | \$         |
|                                 |            |            |            |
| Contract Labor:                 |            |            |            |
|                                 |            |            |            |
|                                 |            |            |            |
|                                 |            |            |            |

## Property Information

\*\* If this is your first year with our firm, please provide a depreciation schedule for all property placed in service before 2009\*\*

1. How many hours during the year were spent managing each rental property? \_\_\_\_\_
2. Does anyone help manage/operate the properties? \_\_\_\_\_
- 2a. Do they spend more time managing the rentals than you? \_\_\_\_\_

**Property Purchased.** Treat the cost of improvements made to real property as the purchase of a new asset.

| Asset | Date Purchased | Building Cost/Land Cost | Date placed in service |
|-------|----------------|-------------------------|------------------------|
|       |                |                         |                        |
|       |                |                         |                        |
|       |                |                         |                        |
|       |                |                         |                        |

**Property Sold or Taken Out of Service**

| Asset | Date sold or taken out of service | Selling price | Trade in? |
|-------|-----------------------------------|---------------|-----------|
|       |                                   |               |           |
|       |                                   |               |           |
|       |                                   |               |           |
|       |                                   |               |           |